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## ACTIVE / INACTIVE LICENSE APPLICATION

LICENSEE INFO		
NAME (Last)	(First)	(Middle)
ADDRESS OF RECORD STREET ADDRESS		
CITY	STATE	ZIP
EMAIL ADDRESS		PHONE NUMBER
LICENSE NUMBER	LICENSE EXPIRATION DATE	
STATUS CHANGE		
<input type="checkbox"/> I wish to place my license on <b>Inactive Status</b> . Date last practiced acupuncture in CA: _____  I understand that while my license is on inactive status, I may not practice acupuncture in the State of California. I also understand that while my license is on inactive status, I must still pay the required renewal fee, but am exempt from completing continuing education as a condition of renewal.		
I wish to place my license on <b>Active Status</b> , and I have met the following requirements ( <u>check one</u> ):		
<input type="checkbox"/> My license has been inactive for more than one (1) year and I have completed the required fifty (50) Continuing Education Units (CEUs). Per CCR section 1399.489.1, I have completed at least fifty (50) hours of Board-approved continuing education within the past two years. At least 45 hours are Category 1.		
<input type="checkbox"/> My license has been inactive for less than one (1) year and I have completed the required twenty-five (25) CEUs.		
ATTESTATION		
<i>I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.</i>		
_____ Signature		_____ Date

FOR BOARD USE ONLY		
AMOUNT \$ _____	RECEIPT # _____	DATE _____

# **ACTIVE / INACTIVE LICENSE APPLICATION**

## Instructions and Advisements

**Per CA Business and Professions Code section 701, you must have a current and active license before you can place your license on an inactive status.**

Active / Inactive license request procedures:

1. Type in or fill out all required sections below in blue ink. Make sure to sign and date at bottom.
2. Make sure you meet all the requirements listed below to change your license status. If requirements are not met, application will be returned.
3. If going back to active status, list all courses completed on page 2 of this application. Do not send certificates; instead keep for your records.
4. Submit a check or money order for \$50 to get a new pocket license when requesting to return to active status only.
5. Check your updated status on the Acupuncture Board website. Applications may take 1 week to process once received by the Board.

### **REGULATIONS PERTAINING TO ACTIVE / INACTIVE LICENSURE**

#### **California Code of Regulations – Title 16, Chapter 13.7**

##### **§1399.489.1**

(a) Any licensee who is not actively engaged in the practice of acupuncture desiring an inactive license under the provisions of Article 9 (commencing with Section 700) Chapter 1 of Division 2 of the code or to restore an inactive license to active status shall submit a completed "Active/Inactive License Application", that is hereby incorporated by reference, to the board. The applicant need not submit his or her certificate or a copy thereof to the board with the application.

(b) To restore an inactive license to active status, the licensee shall have completed a minimum of 50 hours of approved continuing education within the last two (2) years in compliance with this article. At least 45 hours of continuing education must be in coursework approved as Category 1. In the event a license has been inactive less than one (1) year, a minimum of 25 hours of continuing education is required, with at least 22 hours of coursework approved as Category 1.

(c) The inactive status of any license shall not deprive the board of its authority to institute or continue a disciplinary proceeding against a licensee upon any ground provided by law or to enter an order suspending or revoking a license or otherwise taking disciplinary action against the licensee on any such ground.

Other Laws and Regulations apply. Laws and Regulations website:  
<http://leginfo.legislature.ca.gov/faces/codes.xhtml>