



**ACUPUNCTURE BOARD**

1747 North Market Boulevard, Suite 180, Sacramento, CA 95834  
(916) 515-5200 FAX (916) 928-2204 [www.acupuncture.ca.gov](http://www.acupuncture.ca.gov)

**NOTICE OF ACUPUNCTURE BOARD  
EXECUTIVE COMMITTEE MEETING**

**Friday, May 26, 2017**

**Upon completion of the Enforcement Committee until completion of business**

**Location:**

**Tai Chi Studio – 2<sup>nd</sup> floor**

**Yo San University of Traditional Chinese Medicine  
13315 W. Washington Blvd., Los Angeles CA 90066**

**Executive Committee Members**

*Kitman Chan, Chair, Public Member  
Hildegarde Aguinaldo, Public Member  
Francisco Hsieh, Public Member  
Jamie Zamora, Public Member*

**AGENDA**

**EXECUTIVE COMMITTEE MEETING**

- 1. Call to Order and Establishment of a Quorum (Chan)**
- 2. Public Comment for Items Not on the Agenda**  
*The Committee may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 11125.7(a))*
- 3. Update on Executive Committee Assignments (Bodea)**
- 4. Approval of May 29, 2015 Executive Committee meeting minutes (Johnson)**
- 5. Future Executive Committee Agenda Items (Chan)**
- 6. Adjournment**

Public Comment on items of discussion will be taken during each item. Time limitations will be determined by the Chairperson. Times are approximate and subject to change. Action may be taken on any item listed on the Agenda.

**THE FULL COMMITTEE AGENDA, AS WELL AS COMMITTEE MEETING MINUTES AND MATERIALS, CAN BE FOUND ON THE ACUPUNCTURE BOARD'S WEBSITE:**

**[www.acupuncture.ca.gov](http://www.acupuncture.ca.gov)**

Please Note: Committee meetings are open to the public and are held in barrier free facilities that are accessible to those with physical disabilities in accordance with the Americans with Disabilities Act (ADA). If you need additional reasonable accommodations, please make your request no later than five (5) business days before this meeting. Please direct any questions regarding this meeting to the Board Liaison, Tammy Graver at (916) 515-5204; FAX (916) 928-2204

**Executive Committee**

**#4**

**Approval of May 29, 2015**

**Meeting Minutes**



**ACUPUNCTURE BOARD  
EXECUTIVE COMMITTEE MEETING  
*DRAFT Meeting Minutes*  
FRIDAY, MAY 29, 2015**

**LOCATION:**

**Department of Consumer Affairs  
1747 North Market Boulevard  
HQ2 First Floor Hearing Room  
Sacramento, CA 95834**

**Teleconference Meeting Location:  
320 West Fourth Street  
8B Conference Room, 8th Floor  
Los Angeles, CA 90013**

**Executive Committee Members**

*Michael Shi, L.Ac, Chair, Licensed Member  
Hildy Aguinaldo, Vice Chair, Public Member  
Kitman Chan, Public Member  
Francisco Hsieh, Public Member  
Jamie Zamora, Public Member*

**Committee Members Present in Los Angeles**

Hildegarde Aguinaldo, Vice Chair, Public Member

**Committee Members Present in Sacramento**

Michael Shi, Chair, Licensed Member  
Kitman Chan, Public Member

**Committee Members Not Present**

Francisco Hsieh, Public Member  
Jamie Zamora, Public Member

**Staff Present in Sacramento**

Terri Thorfinnson, Executive Officer  
Ben Bodea, Education Coordinator  
Tammy Graver, Office Technician

**Guest list on file**

**AGENDA**

**Agenda Item #1 -- Call to Order, Roll Call and Establishment of a Quorum**

Chair Michael Shi (Shi) called the meeting to order at 1pm. Roll was taken: Shi – present in Sacramento; Aguinaldo – present in Los Angeles; Chan – present in Sacramento; Kang – present in Los Angeles. Francisco Hsieh and Jamie Zamora were absent. **3-0 quorum established.**

**Agenda Item #2 – Opening Remarks**



Chair Shi had no opening remarks.

### **Agenda Item #3 -- Public Comment on Items Not on the Agenda**

No comments were made.

### **Agenda Item #4 -- Approval of Minutes: April 18, 2014 Executive Committee Meeting**

Chair Shi tabled this item.

### **Agenda Item #5 – E.O. Report: Budget (Discussion)**

Executive Officer Terri Thorfinnson (Thorfinnson) provided an update on the Board's budget relating to staff levels and fees. She noted that in the 2012/2013 fiscal year revenues were \$2.678 million, dropping in 2013/2014 and again in 2014/2015. She also mentioned the Board's \$7 million reserve and that provided a cushion. She then mentioned SB 1246, the Board's pending Sunset Bill. She felt the bill would make it difficult for the Board to determine curriculum compliance, and that it would open the floodgates for all schools to apply for California curriculum approval. This would lead to a dramatic increase in staff workload. She noted she put a budget change proposal for four additional staff to handle the changes brought by SB 1246.

EO Thorfinnson then addressed raising fees to address revenue issues, which has never been done and noted the Board would need to get statutory authority to do so. She also referred to the enforcement costs which have been increasing in the last three years as a cost driver, and overhead from administrative services. Committee Member Aguinaldo asked about potential cost savings going to computerized testing; EO Thorfinnson replied it would be less costly but there were questions about that system working with DCA's future Breeze database software.

Member Aguinaldo also inquired about potential increases and additional staff and resources in the budget due to the passage of SB 1246. She felt the numbers about implementing SB 1246 were not supported. EO Thorfinnson replied the workload from an increased number of schools and CALE applicants would not be something present staff would be able to handle. She noted the Board would not have the tools or staff to handle the applicants from non-approved schools. Chair Shi agreed that it would be a lot of additional work. Member Aguinaldo then asked about prioritizing positions as part of the budget request, noting there has been a request for 3 more staff and a manager; EO Thorfinnson said the priority would be a manager to help create a licensure compliance unit at the Board.

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Discussion commenced about the need for raising fees. Member Chan was concerned about revenues and felt there was a need to increase the fees; Member Aguinaldo was open to raising fees but was concerned about how much to raise.

Public comment was taken on the item. A commenter had a few questions on SB 1246 which EO Thorfinnson answered. A second commenter asked about curriculum evaluation.

Chair Shi concluded the discussion.

**Agenda Item #6 –Review and Consideration of Proposed Legislation; Committee Recommendations to Board**

EO Thorfinnson reviewed bills of interest for the Committee to recommend positions to the full Board:

AB 12 (Cooley) State Government: administrative regulations: review

No recommendation to the Board was made by the Committee on the bill.

AB 19 (Chang ) GO Biz: administrative regulations: review

No recommendation to the Board was made by the Committee on the bill.

AB 41 (Chau) Healing Arts Provider Discrimination

No recommendation to the Board was made by the Committee on the bill.

AB 85 (Wilk) Open Meetings Law: two member committees become public

*MOTION: Member Chan made a motion to recommend the full Board make a decision on whether to support or oppose the bill. Chair Shi seconded the motion. Vote: Aguinaldo -- YES; Chan – YES; Hsieh – ABSENT; Shi – YES; Zamora – ABSENT. 3-0-2. MOTION PASSES.*

AB 483 (Patterson) Healing Arts Initial Licensure proration licensing fees

No recommendation to the Board was made by the Committee on the bill.

AB 758 (Chau) Acupuncture and Training

No recommendation to the Board was made by the Committee on the bill.

AB 333 (Melendez) Healing Arts: continuing education credit for CPR instructors

No recommendation to the Board was made by the Committee on the bill.

SB 800 (Committee on Business, Professions & Economic Development)

*MOTION: Member Chan made a motion to recommend the full Board make a decision on whether to support or oppose the bill. Chair Shi seconded the motion. Vote:*

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*Aguinaldo -- YES; Chan – YES; Hsieh – ABSENT; Shi – YES; Zamora – ABSENT. 3-0-2. MOTION PASSES.*

AB 1351 (Eggman) Deferred Entry of Judgment: Pre-trial Diversion

*MOTION: Member Chan made a motion to recommend the full Board make a decision on whether to support or oppose the bill. Chair Shi seconded the motion. Vote: Aguinaldo -- YES; Chan – YES; Hsieh – ABSENT; Shi – YES; Zamora – ABSENT. 3-0-2. MOTION PASSES.*

AB 1352 (Eggman) Deferred Entry of Judgment: Withdrawal of Plea

*MOTION: Member Chan made a motion to recommend the full Board make a decision on whether to support or oppose the bill. Chair Shi seconded the motion. Vote: Aguinaldo -- YES; Chan – YES; Hsieh – ABSENT; Shi – YES; Zamora – ABSENT. 3-0-2. MOTION PASSES.*

**Agenda Item #7 – Future Agenda Items**

Member Aguinaldo asked the committee to review all regulations which need updating relating to public safety. Chair Shi asked for further work on budget issues.

**Agenda Item #8 – Adjournment**

Committee adjourned.

**BOARD AND COMMITTEE AGENDAS, MEETING MATERIALS AND MINUTES CAN  
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